

MOET Portfolio Readiness Checklist – Plant Operations technician pathway

Use this form to check your portfolio covers the required parts of the standard

Apprentice Name	Company/Location
-----------------	------------------

Brief description of the work-based tasks

--

Core Knowledge

CK1	First principles relating to operation and maintenance of plant and equipment	<input type="checkbox"/>	CK2	Relevant industry health and safety standards, regulations and environmental and regulatory requirements	<input type="checkbox"/>
CK3	Maintenance and operational practices, processes and procedures	<input type="checkbox"/>	CK4	Relevant engineering theories and principles	<input type="checkbox"/>

Core Skills and Behaviour

CS5	Read, understand, interpret and work to technical information	<input type="checkbox"/>	CS6	Locate and rectify faults on plant & equipment	<input type="checkbox"/>
CS7	Inspect and maintain plant & equipment	<input type="checkbox"/>	CS8	Communicate, handover & confirm that the appropriate engineering process has been completed	<input type="checkbox"/>
B5	Critical reasoning	<input type="checkbox"/>			

Specific Skills

PO1	Carry out planned operating procedures on plant and equipment	<input type="checkbox"/>	PO2	Monitor the performance of plant and equipment	<input type="checkbox"/>
PO3	Handover and accept responsibility for plant and equipment	<input type="checkbox"/>			

The apprentice's manager/mentor is required to complete the details below to confirm the authenticity of the evidence portfolio

By signing below I confirm that the evidence in the apprentice's portfolio is his/her own work.

Witness Name	Witness Signature	Date

MOET Portfolio Index

Evidence Ref.	Short description of evidence	Standard(s) covered
E-Ref 01		
E-Ref 02		
E-Ref 03		
E-Ref 04		
E-Ref 05		
E-Ref 06		
E-Ref 07		
E-Ref 08		
E-Ref 09		
E-Ref 10		
E-Ref 11		
E-Ref 12		
E-Ref 13		
E-Ref 14		
E-Ref 15		
E-Ref 16		
E-Ref 17		
E-Ref 18		
E-Ref 19		
E-Ref 20		

E-Ref 21		
E-Ref 22		
E-Ref 23		
E-Ref 24		
E-Ref 25		
E-Ref 26		
E-Ref 27		
E-Ref 28		
E-Ref 29		
E-Ref 30		

Continue index as required