

MOET Portfolio Readiness Checklist – Control and Instrumentation Technician Pathway

Use this form to check your portfolio covers the required parts of the standard

Apprentice Name	Company/Location
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Brief description of the work-based tasks					
Core Knowledge					
CK1	First principles relating to operation and maintenance of plant and equipment	<input type="checkbox"/>	CK2	Relevant industry health and safety standards, regulations and environmental and regulatory requirements	<input type="checkbox"/>
CK3	Maintenance and operational practices, processes and procedures	<input type="checkbox"/>	CK4	Relevant engineering theories and principles	<input type="checkbox"/>
Core Skills and Behaviour					
CS5	Read, understand, interpret and work to technical information	<input type="checkbox"/>	CS6	Locate and rectify faults on plant & equipment	<input type="checkbox"/>
CS7	Inspect and maintain plant & equipment	<input type="checkbox"/>	CS8	Communicate, handover & confirm that the appropriate engineering process has been completed	<input type="checkbox"/>
B5	Critical reasoning	<input type="checkbox"/>			
Specific Skills					
CI1	Position/assemble/install and dismantle plant & equipment	<input type="checkbox"/>	CI2	Planned, unplanned & preventative maintenance	<input type="checkbox"/>
CI3	Replace/repair and or remove components	<input type="checkbox"/>	CI4	Diagnose and determine the cause of faults	<input type="checkbox"/>
CI5	Calibrate and configure instrument and control systems	<input type="checkbox"/>			

The apprentice's manager/mentor is required to complete the details below to confirm the authenticity of the evidence portfolio

By signing below I confirm that the evidence in the apprentice's portfolio is his/her own work.

Witness Name	Witness Signature	Date

Continue index as required