

# MOET Portfolio Readiness Checklist – Plant Operations Technician Pathway

Use this form to check your portfolio covers the required parts of the standard

Apprentice Name	Company/Location
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Brief description of the work-based tasks					
Core Knowledge					
CK1	First principles relating to operation and maintenance of plant and equipment	<input type="checkbox"/>	CK2	Relevant industry health and safety standards, regulations and environmental and regulatory requirements	<input type="checkbox"/>
CK3	Maintenance and operational practices, processes and procedures	<input type="checkbox"/>	CK4	Relevant engineering theories and principles	<input type="checkbox"/>
Core Skills and Behaviour					
CS5	Read, understand, interpret and work to technical information	<input type="checkbox"/>	CS6	Locate and rectify faults on plant & equipment	<input type="checkbox"/>
CS7	Inspect and maintain plant & equipment	<input type="checkbox"/>	CS8	Communicate, handover & confirm that the appropriate engineering process has been completed	<input type="checkbox"/>
B5	Critical reasoning	<input type="checkbox"/>			
Specific Skills					
PO1	Carry out planned operating procedures on plant and equipment	<input type="checkbox"/>	PO2	Monitor the performance of plant and equipment	<input type="checkbox"/>
PO3	Handover and accept responsibility for plant and equipment	<input type="checkbox"/>			

The apprentice's manager/mentor is required to complete the details below to confirm the authenticity of the evidence portfolio

By signing below I confirm that the evidence in the apprentice's portfolio is his/her own work.

Witness Name	Witness Signature	Date

# MOET Portfolio Index

Evidence ref, including portfolio page number	Short description of evidence	Standard(s) covered
<b>eg. Job 2, page 4, Ref. 1</b>		<b>eg. CK3</b>


Continue index as required